

## Postgraduate Internship Opportunity

PDG is a niche public sector development consultancy based in Cape Town and Johannesburg with 34-year reputation for excellence and integrity in providing research and evaluation, policy, strategic planning and management support to the public sector. We support decision-making in the public interest, improving public services and governance in order to positively impact on the quality of people's lives.

**Opportunity:** Full-time paid internship (12 months) for a young postgraduate based in Johannesburg or Cape Town with an interest in public policy.

**Main advantage:** A customised learning and development programme that prioritises building professional experience and supporting young graduates.

**We are currently accepting applications for our January 2025 intake.** The internship will conclude at the end of December 2025.

Please see [www.pdg.co.za](http://www.pdg.co.za) for further details on our practice areas and information about our organisation.

### MINIMUM REQUIREMENTS

- New graduates with an Honours or Masters qualification in one of the following: civil engineering; economics; commerce; statistics; geography; environmental science; accounting; data science; public administration; sociology; political science; and/or other relevant disciplines;
- South African nationals under the age of 30;
- Fluency in English is essential and proficiency in any other of South Africa's official languages is an advantage.

### COMPETENCY PROFILE

- Knowledge of research methodologies, data collection, analysis and reporting writing;
- Excellent typing, writing and communication skills;
- Proficiency with key Microsoft (MS) Office applications: MS Word, MS PowerPoint and MS Excel;
- Demonstrated knowledge of statistics and/or econometrics, sampling, and research design is an advantage.

PDG seeks candidates with the following personal attributes:

### PERSONAL ATTRIBUTES

- Willingness to embrace a variety of tasks, including fieldwork, tool (instrument) development, modelling and data analysis;
- Pro-active self-starter, team player willing to take initiative;
- Values consistent with those of PDG and a strong public interest orientation; and
- Must be available to be based full-time in Cape Town or Johannesburg from January 2025.

PDG is committed to employment equity and providing a professional platform for young graduates to gain employment experience in line with the country's development goals. **Applicants from historically disadvantaged backgrounds will be at an advantage.**

All applicants should apply online via our recruitment portal at <https://pdg.co.za/recruitment>. Applicants are to provide all the required information and upload the requested documents via the website by no later than 17:00 on 14 October 2024.

**Candidates will not be considered if they do not meet all these requirements:**

- A cover letter with motivation;
- A brief letter of recommendation from a current or historical lecturer/supervisor/professional reference that addresses your skills set and relevant personal attributes; and
- A full Curriculum Vitae (CV) including but not limited to: Date of birth; Identity Number; Nationality; Residential address; Language proficiency; Educational qualifications; Work and/or voluntary experience; and any relevant awards or bursaries received.

Please direct any questions related to the internship programme and process in writing to [recruitment@pdg.co.za](mailto:recruitment@pdg.co.za)

*PDG reserves the right not to make an appointment and to withdraw the advertisement at any time.*

**CLOSING DATE: 14 October 2024 at 17h00**

Recruitment Portal: <https://pdg.co.za/recruitment>