

SALGA Councillor Induction Materials



Every 5 years, new councillors are elected to councils in South African municipalities. Many of these councillors have had no prior experience of running a municipality. The South African Local Government Association runs councillor induction training for all municipalities across the country to provide councillors with the necessary knowledge to fulfil their duties.

PDG was commissioned by SALGA to prepare training materials for the councillor induction programme in five sectors: waste, environment and climate change, human settlements, roads and transport, and water. The materials consisted of councillor induction material – print ready material for the purpose of educating portfolio councillors on the sector they play in with a specific focus on their role in decision making processes – and Service Authority material – material to assist the municipality to play the role of service authority in specific areas.

PDG drew on their deep knowledge of the municipal service delivery environment to produce induction materials covering legislation, policy, municipal roles and responsibilities, planning, funding framework and contentious issues in each of the sectors. The service authority manuals provided councillors with detailed guidance around the municipal powers and functions, service authority responsibilities, service delivery modalities, contracting and financing. PDG partnered with Quba Design and Motion to produce innovative A0-sized wall charts depicting the full scope of the solid waste, environment and energy services in municipalities along the lines of a similar poster previously produced by PDG and Quba for water. These posters depict the full-service value chain and all the various components, with detachable labels that allow councillors to interact with the



posters during the training sessions. Reference posters were also prepared to outline roles and responsibilities in the environmental management and roads and transport sectors.

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CIAS PROJECT:

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